

# BAYWORK SPOTLIGHT

## WOMEN IN WATER



**Veronica Sepulveda**  
District Secretary

Veronica serves as the District Secretary for CCWD, and she was nominated by her peers and the members of BAYWORK for her commitment to service and passion for women in the water and trades. Veronica is being recognized for her leadership in CCWD employee resource group called, Women LEAD.

BAYWORK proudly honors  
**Women making Waves and  
their Commitment to Water**



Veronica is the District Secretary for the Contra Costa Water District where her primary responsibilities are to support the Board of Directors by managing their calendars, correspondence, travel arrangements and compensations for all the meetings they attend to represent the District; prepare and distribute the Board meeting agendas to allow the public access to information of upcoming projects, decisions, and rate changes; clerk the Board meetings; and serve as the District's records keeper.

### **Length of time at your agency, and also in your career:**

I have worked for CCWD for 1 year and 8 months. However, I have worked in local government for 16 years with a primary focus in recreation and public information.

### **List of Certifications (or technical training needed to do your work):**

Bachelor's in Communications - Public Affairs  
Masters of Public Administration - Urban Government  
Certified Board Secretary  
Certified Municipal Clerk Certification – In progress

### **What interested you to pursue a career in the field?**

My mother attended a trade school and used the secretarial skills she learned to serve her municipality for 36 years. Watching her dedication to public service instilled a passion in me that I could not ignore. For the past 16 years, I have worked for three cities and now a water district where my role is to ensure the public has information to the main thing that keeps us alive... water.

### **What is your philosophy about women in water/trades?**

Take every opportunity that is presented to you! No matter how minor or terrifying the decision may be, if it is something you are passionate about, don't let the door close before you have an opportunity to see where it leads you.

To learn more about BAYWORK, or how to nominate a woman in water/trade, go to [www.baywork.org](http://www.baywork.org)

