



BAYWORK: Online Discussion Forum

Moderator
Utility

BAYWORK Roadmap

- 1 **Develop qualified candidates for mission-critical jobs**
- 2 **Provide staff with the information they need to do quality work**
- 3 **Modify work processes to optimize use of available staff**
- 4 **Maximize cost-effectiveness of workforce development investments through collaboration**

Performance Measures

2011-2012 Initiative

Establish BAYWORK Website

2012-2013 Initiative

**Create Job Posting Function, Job Training
Bulletin Board and Online Forum**

The Creation of a BAYWORK Online Forum



baywork.vanillaforums.com

On-Line Discussion Forum

Purpose: Ongoing-information sharing among water and wastewater utilities on topics that relate to key BAYWORK objectives

Forum - Functionality

- **Connect with participants sharing similar interests and challenges**
- **Private and open discussions**
- **Post videos, photos and documents**

Forum - Eligibility

- **Staff of water/wastewater utilities - these do not need to be BAYWORK signatories or Bay Area utilities.**
- **Vendors and consultants not eligible**
- **Other stakeholders (e.g., community colleges) at the discretion of the moderator, based on the topic of the online forum**

Forum - Confidentiality

Participants will sign an agreement not to divulge confidential information of participating utilities.

The individual will only be eligible for participation while an employee of a water/wastewater utility or approved stakeholder.

Forum – Online Support

- **User Guide**
- **Video Tutorials**
- **Moderator and Administrator Support**

Forum - Registration Process

- **Interested parties will submit a completed application to the Moderator of their chosen Category/topic**
- **Applicants will be required to sign a Disclaimer/Terms of Agreement**
- **Moderator issues electronic invitation to Forum**

BAYWORK Online Forum – Home Page

Participation in a discussion on the Forum:

The screenshot shows the Baywork Online Forum Home Page. The header includes the Baywork logo, navigation links for 'Discussions' and 'Activity', a user profile for 'lewis_debi', and a search bar. On the left sidebar, under 'Categories', the 'Baywork Website Committee' link is circled in red. A blue line points from this link to a callout box. The main content area features a 'Baywork' welcome message, a 'New Discussion' button, and a list of discussions. The first discussion is 'FAQ Access' with 1 view and 2 comments. The second is 'Outreach and Distribution of BAYWORK Brochures' with 1 view and 0 comments. A 'New Discussion' button is also present below the list.

Baywork

Welcome to the Baywork Forum. Baywork is a consortium of Bay Area water and wastewater utilities working together to ensure that we will have the reliable workforce needed to serve our customers and protect the environment.

[New Discussion](#)

Discussion Title	Author	Date	Views	Comments
FAQ Access	debi_lewis	May 15	1	2
Outreach and Distribution of BAYWORK Brochures	catherine_curtis	April 3	1	0

[New Discussion](#)

First, from the Home page select the Category that you wish to engage.

BAYWORK Online Forum – Discussion Page

Next, select the topic you wish to discuss or begin a new discussion

The screenshot shows the Baywork Online Forum interface. On the left, there is a sidebar with a 'Categories' section containing 'All Categories' (2), 'Baywork Website Committee' (0), and 'Welcome & FAQ' (2). Below this is a 'Recent Discussions' section. The main content area is titled 'Baywork' and includes a welcome message. It features a 'New Discussion' button and a list of existing topics. Two callout boxes are present: one labeled 'Select Existing Topics Or,' pointing to the list of topics, and another labeled 'Select New Discussion' pointing to the 'New Discussion' button.

baywork Discussions Activity lewis_debi

Home Search

Categories

- Recent Discussions
- Activity

Categories

- All Categories 2
- Baywork Website Committee 0
- Welcome & FAQ 2

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New Discussion

Select Existing Topics Or,

Topic	Views	Comments
FAQ Access Most recent by debi_lewis May 15 Welcome & FAQ	1 view	2 comments
Outreach and Distribution of BAYWORK Brochures Announcement Started by catherine_curtis April 3 Welcome & FAQ	1 view	0 comments

Select New Discussion

Online Forum Category

CANDIDATE DEVELOPMENT/OUTREACH FOR MISSION CRITICAL JOB CATEGORIES

These include: Electrician, Electronic Maintenance Technician/Instrument Technician, Engineer, Machinist/Mechanic, Wastewater Treatment Operator, Water Distribution Operator, and Water Treatment Operator.

- Discussion among utilities regarding outreach materials and distribution channels for Mission Critical Job Categories
- Job Posting on BAYWORK website
- Discussion regarding candidate development for Mission Critical Job Categories in utilities:
 - Recruitment options and how social media can be used for this purpose
 - Internships and partnering with schools for educating high school and college students
 - Training options and needs

Online Forum Category

CONTROL SYSTEMS

- **Training Opportunities**
- **Vendors**
- **Troubleshooting, technical support**



Please Join Us!

Moderator

Moderator contact info